

Ministry Description: Senior Pastor Tom Alexander – Amazing Grace Christian Church

Ministry Summary

The office of Pastor is ordained by God to provide direction and training for the people of God who are to be in ministry for Jesus Christ in their sphere of influence. Ephesians 4 clearly states:

It was he who gave some to be apostles, some to be prophets, some to be evangelists, and some to be pastors and teachers, {12} to prepare God's people for works of service, so that the body of Christ may be built up {13} until we all reach unity in the faith and in the knowledge of the Son of God and become mature, attaining to the whole measure of the fullness of Christ. {14} Then we will no longer be infants, tossed back and forth by the waves, and blown here and there by every wind of teaching and by the cunning and craftiness of men in their deceitful scheming. {15} Instead, speaking the truth in love, we will in all things grow up into him who is the Head, that is, Christ. {16} From him the whole body, joined and held together by every supporting ligament, grows and builds itself up in love, as each part does its work. (Ephesians 4:11-16 NIV)

Ministry Duties

Pray and grow in relationship with God so that what is undertaken by the congregation reflects the leading of God. Acts 1:14

Focus on my family's welfare to ensure that they are cared for spiritually, emotionally and physically. 1 Timothy 3:4,5

Together with the Elders Seek God's vision for the Amazing Grace Christian Church and be the primary vision caster for the ministry. Acts 13:1-4

Oversee the teaching and preaching of God's Word. 2 Timothy 2:2; 4:2

In all things strive to maintain the unity of the Spirit in the bond of peace. Ephesians 4:3

Establish ministries that seek to ensure that every member and prospective member is made a Disciple and cared for in a Christ-like manner. Matthew 28:19-20

Be responsible for the development of Worship themes and services.

Raise up God's people into leadership of His church, equipping, empowering and supporting them in their God-given ministry.

Supervise the other staff of the congregation to keep the ministry in a common direction aligned with the vision.

Provide spiritual direction for the daily operation of the congregation.

Cast vision for the stewardship of the members to insure financial, time and talent support for the ministry of the Amazing Grace Christian Church.

Conduct occasional services, hospital calls, weddings, funerals, Baptisms when called upon and such service bringing glory to Christ.

Amazing Grace Christian Church, 2255 Quail Creek Blvd., Grove City, Ohio 43123
614.875.4470, office@myagcc.org, https://www.myagcc.org/

Position Title: Worship Pastor
Supervisor's Title: Senior Pastor
Date: March 24, 2021

General Summary

The Worship Pastor plays a vital role in our church and works closely with the Senior Pastor, leading the technical volunteers, and other worship volunteers to create impactful and life-changing experiences!

The Worship Pastor oversees all services and opportunities which gather for worship inside and outside our church. The Worship Pastor will have a passion for leading people into the presence of God through modern and contemporary worship. In addition to being a skilled musician and leader, the Worship Pastor will disciple and shepherd a group of volunteers, organize and lead the worship ministry and help lead the church in authentic worship that honors our Lord and Savior Jesus Christ. The Worship Pastor will serve as part of the overall pastoral team, accountable to the Senior Pastor.

PRIMARY RESPONSIBILITIES:

1. Weekend and other Pertinent Special Services.
 - a. Lead worship for weekend services & special events.
 - b. Develop & maintain personnel schedule for worship teams, tech, media, etc.
 - c. Continued development & training of musicians, tech & media personnel.
 - d. Preaches occasionally designated Sundays.
 - e. Coordinate set-up of stage for Sunday service.
 - f. Attend and support various “all campus” events (rallies, missions conventions, church workdays, etc.).
 - g. Schedule and facilitate events with special music guests.
2. Senior Pastor with Overall Church Goals & Objectives
 - a. Lead the congregation in worship each Sunday.
 - b. Demonstrate & communicate the heart & spirit of worship to the congregation.
 - c. Demonstrate a servant’s heart.
 - d. Provide care for the facility, its workers, and volunteers in ministry.
 - e. Integrate and evaluate standards of excellence in worship programming.
 - f. Communicate regularly with Amazing Grace attendees in support of events & programs.
 - g. Communicate and model the vision and mission of Amazing Grace with the staff and attendees.
 - h. Facilitate special projects, events, services, conferences, etc.
 - i. Act as a catalyst for new initiatives in support of Amazing Grace’s vision.
3. Pastoral Staff, as a Team, to build all aspects of ministries as they relate to Worship.
 - a. Identify, recruit & develop musicians & tech personnel to facilitate worship.

- b. Oversee development of creative arts and media appropriate for weekly services, holidays, missions' focus, Vacation Bible School, other special events, etc.; both "live" and online.
 - c. Develop the repertoire of "hymns, psalms & spiritual songs" that facilitates engaging worship during services.
 - d. Shepherd and disciple the worship members, tech and media personnel. (And, other relationships.)
 - e. Facilitate worship & media for outreach events.
 - f. Oversee, develop, and maintain audiovisual gear.
4. Manage Budgets for all related ministry responsibilities.
- a. Includes: worship, advertisement, special guests, set design, and others.
 - b. Create for annual approval with quarterly updates to Senior Pastor.
5. Meet weekly schedule expectations.
- a. Attend and Contribute to the Weekly Staff Meeting.
 - i. Present weekly follow-up report
 - ii. Participate in vision casting.
 - b. Maintain office hours and communication etiquette as directed by Senior Pastor.
 - c. Attend training and further education that will inspire opportunities to enhance our worship.

COMPETENCIES (PASTORAL)

1. *Interpersonal Skills* – Focuses on solving conflict, not blaming; maintains confidentiality; listens to others without interrupting; keeps emotions under control; remains open to other's ideas and tries new things.
2. *Oral Communication* – Speaks clearly and persuasively in positive and negative situations; listens to others and gets clarification; responds well to questions; demonstrates group presentation skills; participates in meetings.
3. *Teamwork* – Balances team and individual responsibilities; exhibits objectivity and openness to other's views; gives and welcomes feedback; contributes to building a positive team spirit; puts the success of the team above own interests; builds morale and the group's commitments to goals and objectives; supports everyone's efforts to succeed.
4. *Change Management* – Develops workable implementation plans; communicates change effectively; builds commitment and overcomes resistance; prepares and supports those affected by change; monitors transition and evaluates results.
5. *Leadership* – Exhibits confidence in self and others; inspires and motivates others to perform well; accepts feedback from others; inspires respect and trust; gives appropriate recognition to others.
6. *Judgment* – Displays willingness to make decisions; exhibits sound and accurate judgment; supports and explains reasoning for decisions; includes appropriate people in the decision-making process; makes timely decisions.

7. *Motivation* – Demonstrates persistence and overcomes obstacles; measures self against standard of excellence.
8. *Professionalism* – Approaches others in a tactful manner; reacts well under pressure; treats others with respect and consideration regardless of their status or position; accepts responsibility for own actions; follows through on commitments.
9. *Innovation* – Meets challenges with resourcefulness; generates suggestions for work improvement; develops innovative approaches and ideas.
10. *Lifestyle* - Lives out spiritual principles required for pastoral leadership (participates in a small group; tithes; consistently attends worship services; involved in outreach; follows Jesus personally and passionately; maintains sexual purity).

COMPETENCIES (MUSICAL)

1. *Singing* - Is vocally proficient. Can lead congregational singing.
2. *Instrumental Ability* - Is highly proficient in one or more of the instruments of utilized in modern worship services (i.e. Keys, Guitars, Drums, Wind, Strings, and/or Electronic).
3. *Musicianship* - Exceptional musicianship, including, but not limited to, understanding of basic music theory, ability to read and notate music, familiarity with Nashville number system (or agreed upon scale transcription), base knowledge of various instruments, etc.

Who We Are!

Amazing Grace Christian Church is a Non-Denominational Christian Church based out of the Restoration Movement of Churches. Our mission is to make disciple of Jesus, transforming lives one at a time through intentional relational environments. We accomplish our mission through

- Connecting with God and one another,
- Thriving in our walk with God and one another, and
- Going into our community to reach others with the transforming message of Jesus.

Amazing Grace currently has Sunday services at 9:30 and 11:00 am. We have one location on 21 acres in Grove City, Ohio, one of the fastest growing communities in the state. The church, of nearly 300 people, is positioned for growth to reach people from all walks and stages of life. We are an inter-generational church, desiring to reach families and singles in our community and greater Columbus, Ohio region.

Youth Pastor
Amazing Grace Christian Church
Grove City, Ohio

Job Description:

The Youth Pastor at Amazing Grace's purpose is to encourage and develop youth and their parents to become all that God has planned for them on this earth. The measure of his or her success is that they lead people to Jesus and help them grow in their relationship with Him such that they follow hard after Him their whole life and become believers that lead others to Him as well. The Youth Pastor is responsible for the success of student ministries at Amazing Grace by providing leadership and relational discipleship to students from the grades 5-12.

We at Amazing Grace desire a church and youth ministry that:

- Disciples & Equips parents and students to abide with Christ, serve Him and others, and reach others with the Gospel.
- Seeks to create inter-generational environments, thereby providing each student care from a multitude of equipped adults.
- Partners with the parents by encouraging and equipping them to be the primary spiritual caregivers to the students who live in their home.
- Has a presence on the local school campuses through prayer, service, and appreciation.
- Lives in community with families encouraging each of them in their relationship with Christ and calling to serve Him.
- Builds leaders that reproduce leaders.

Specific List of Scope and Responsibilities:

- **To relate with youth in large groups, small groups, and one on one.**
- **To teach God's Word in a relatable way with excellence.**
- **To collaborate with the creative arts/worship team to provide opportunities for the students to learn a lifestyle of worship and prayer to engage His presence and abide in Him.**
- **To recruit, train, and encourage qualified volunteers:**
 - **To be present in students lives**
 - **Help students clarify their faith**
 - **Inspire students through their own example**
 - **Empower students to serve others and live on mission**
- **To build leaders among students and volunteers that own youth ministry and the overall church**
- **To develop and maintain a relationship with the local Jr. High and Sr. High schools through prayer, service and appreciation.**
- **To connect relationally with Amazing Grace families and visiting guests.**
- **To partner effectively with parents for the training of their children and students through consistent communication, helpful resources, practical ideas, etc.**
- **To maintain and track a budget as related to youth ministry areas.**
- **To oversee the follow up and assimilation of all first time [student] guests and their parents.**
- **To track appropriate measurements to ensure the accomplishment of our vision and goals.**
- **To collaborate and plan efficiently and effectively the events that pertain to youth ministry.**
- **To create and implement proper promotion for all events and programming.**
- **To thoroughly enjoy students.**
- **Plan, organize, and execute youth ministry programs and events.**

**Children's Pastor, Amazing Grace Christian Church
Grove City, Ohio**

JOB DESCRIPTION

Title: Children's Pastor

Category: Pastoral Staff

GENERAL DESCRIPTION

The Children's Pastor is responsible to share God's love to children and families by partnering with the parents of children ages birth through 5th grade and offering communities, programming, experiences, and resources to build and sustain the faith of children into adulthood.

Communities = Sunday Am graded experience for birth-5th grade (KidZone Ministries) for both 9:30am and 11:00am hours, discipleship within the communities, follow up on new parents.

Programming = Engaging Sunday morning discipleship experiences, and Community Outreach 6x/year (target), also a "check-in" system and "background checks" for workers

Experiences = Help Children to love Jesus and grow in faith, worship experiences, serving opportunities

Resources to build faith = Training for Teachers, Baptism Classes, training for Parents (parenting life group)

PURPOSE & NEED

A "normal" nuclear family makes up an ever-diminishing number of the households in our society. Most teens who attended church growing up do not make it into their mid-20's with their faith intact. These realities emphasize the need for urgent and intentional efforts to aid parents in leading their families according to God's plan and effectively passing on their faith to future generations.

In response, Amazing Grace will provide Bible-based, relevant, faith-building teaching and experiences in the context of a welcoming and accepting community to provide resources and foster the relationships necessary to help families on the journey towards biblical discipleship.

EDUCATION AND EXPERIENCE

A bachelor's degree and a minimum of two years' experience working with children in a church or ministry environment.

The successful candidate will possess basic computer and office skills, such as email and database management.

GENERAL EXPECTATIONS

- Is a baptized, mature believer, committed to the Lordship of Jesus Christ.
- Leads a life governed by God's Word and Spirit, in submission to the eldership of Amazing Grace.

- Loves Jesus, loves the church and loves people; attends church services regularly.
- Displays a cheerful, positive Christian attitude, demonstrating a servant’s heart.
- Exhibits a high standard of integrity and confidentiality.
- Exhibits confidence and an ability to “think on their feet.”
- Ability to organize effectively and meet required deadlines.
- Helps to support and fulfill the mission, vision, core values and goals of the church.
- Display a high level of energy and an infectious passion for kids and sharing Christ with them.
- Light the path. This includes at all times being an example for children that will help them develop their own personal faith in Jesus Christ.
- Serving with a “whatever it takes” attitude!

FOCUS AREA • Children’s Ministry

- Develop and implement age-appropriate, relevant programming (Bible based life-groups, worship programs, service opportunities, events). This includes all aspects of recruiting & encouraging volunteers, implementing curriculum, and maintaining facilities and resources effectively.
- Recruit, care for, encourage, lead, and spiritually nurture the ministry volunteers. Treat them as the flock under your care.
- Partner with the rest of the Amazing Grace leadership team to execute the vision of the church.
- Be a champion and a resource for children and families inside and outside Amazing Grace.
- Develop and manage the financial budget for Children’s Ministry, being a good steward of the resources provided.
- Attend meetings of staff, ministry leaders, and retreats.
- Invest in improving your own spiritual, leadership, and ministry skills through regular reading and seminars/conferences.

WORK CONDITIONS

Hours: Full Time - 40 hours per week

Compensation: _____ (as negotiated by Senior Pastor)

Vacation: Two weeks paid vacation, including two Sundays

Date effective: This agreement will become effective on the date signed by both parties.

Provision for change: Changes can be made in this agreement by mutual consent. An evaluation for performance & compensation will be conducted 6 months from the date of hire, then annually thereafter by the Lead Pastor.

In addition, I authorize the Church to run a background check on my history.

_____ Date: _____

Children’s Pastor

_____ Date: _____

Lead Pastor

Amazing Grace Christian Church